



ভট্টদেৱ বিশ্ববিদ্যালয়

বজালী, পাঠশালা-৭৮১৩২৫, অসম
BHATTADEV UNIVERSITY

(A State University established under Assam Act No. XXXVI of 2017)

BAJALI, PATHSALA-781325, ASSAM

OFFICE OF THE REGISTRAR

Dr. Upakul Sarmah
Deputy Registrar

E-mail: dr@bhattadevuniversity.ac.in
Website: www.bhattadevuniversity.ac.in

No. Bhatt.U/E&A Sec./2024/3619

Date: 25/01/2024

NOTIFICATION

Pursuant to the Notification issued via No. Bhatt.U/E&A Sec./2023/3548 dated 23 /12/2023, introducing 05 day working week for the University, biometric attendance systems have been installed at various locations on the Campus.

All the faculty members and staff shall be required to record their attendance in the biometric attendance system w.e.f. 1st February, 2024. A copy of the certified attendance needs to be forwarded every month to the O/o the Registrar by the Heads of Depts./ Designated Authority in the office.

This has the approval of the Vice-Chancellor dated 25/01/2024.

Deputy Registrar
Bhattadev University

Memo No. Bhatt.U/E&A Sec./2024/3619-A

Date:25/01/2024

Copy forwarded to-

1. All Heads of Academic Departments / Librarian / DSW i/c
2. Academic Registrar
3. Controller of Examinations
4. Finance Officer
5. Webmaster, for uploading in the Website
6. P.S. to the Honourable Vice-Chancellor, Bhattadev University
7. Office File

Deputy Registrar
Bhattadev University