



ভট্টদেৱ বিশ্ববিদ্যালয়  
বজালী, পাঠশালা-৭৮১৩২৫, অসম  
**BHATTADEV UNIVERSITY**

(A State University established under Assam Act No. XXXVI of 2017)

BAJALI, PATHSALA-781325, ASSAM

**OFFICE OF THE REGISTRAR**

Dr. Upakul Sarmah  
Deputy Registrar

E-mail: [dr@bhattadevuniversity.ac.in](mailto:dr@bhattadevuniversity.ac.in)  
Website: [www.bhattadevuniversity.ac.in](http://www.bhattadevuniversity.ac.in)

No. Bhatt.U/E&A Sec./NIB/2024/3712

Date: 23/02/2024

**NOTICE INVITING BIDS**

Sealed quotations are invited from reputed manufacturers/authorized dealers/Suppliers for the supply, installation and commissioning etc. of Desktop computers, laptops & printer required for establishment of Laboratory of Department Computer Science & Engineering and other Department of the Bhattadev University and office use.

Please read the Bid document carefully before participating as offers by the bidders shall be understood to have been prepared and submitted with full understanding of the NIB terms and conditions. Any lack of information / understanding shall not in any way relieve the bidder of responsibilities to be fulfilled its obligations under the bid.

The University shall reject a proposal for award / purchase order if it determines that the bidder recommended for the award/order had engaged in corrupt or fraudulent practices while competing for, or in executing the purchase order. Fraudulent practice means a misrepresentation of facts in order to influence a procurement process and it includes collusive practices among bidders with a view to establishing bid prices at non-competitive levels and hence depriving Bhattadev University of benefits of free and fair competition. Corrupt practice means offering, giving, receiving or soliciting of anything of value, pressurizing to influence the action of a public official (including those associated with Bhattadev University) in the process of this purchase execution. Further, the Vice-Chancellor of Bhattadev University reserves the right to impose any other form of penalty, including blacklisting of the vendor, if deemed fit.

Bids submitted by vendors who are blacklisted by reputed universities/institutes/PSUs/Govt. Organizations will not be considered. **Every vendor must submit a certificate of undertaking to this effect at the time of submitting the bid.**

The Bid must be submitted during office hours in the Drop-Box arranged for the purpose or sent by post on or before 1.00 PM of 15/03/2024.

**All communications must be addressed to the Registrar, Bhattadev University, Bajali, Pathsala - 781325, Assam, India and/or registrar@bhattadevuniversity.ac.in.**

A). The following general terms and conditions, in brief, will be applicable:

1. **Two Bid Procedure:** The quotation must be in a two-bid system. All technical documents along with the supporting documents in conformity with the terms and conditions are to be placed in a sealed envelope to be marked as "Technical Bid". Price quotations for various components clearly indicating the amount including various tax components etc. must be in the second envelope to be marked as "Financial Bid". Both the envelopes are to be put in a single envelope and to be sealed and submitted to the **Registrar, Bhattadev University, Bajali, Pathsala-781325, Assam.**
2. No separate tender/quotation paper will be issued from the office; one should only download the List of Equipments along with Specifications from the university website: <https://www.bhattadevuniversity.ac.in/> (i.e., by downloading this document).



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3. At least one similar work/supply completion with successful implementation and completion certificate from the customer must be produced.
4. The rates should be quoted in Indian Rupees on FOR Bhattadev University, Pathsala, Assam, Door Delivery Basis for all items. The basic rates should be exclusive of GST and rate of applicable GST in % should be clearly indicated and total price quoted for any given piece of equipment is desired to be within budgeted total expenditure for each piece of equipment.
5. The application must be accompanied by a **compulsory non-refundable bid processing fee of Rs. 1000/-**. The bid processing fees must be deposit through SBI Collect. (for depositing bid processing fee go to <https://www.onlinesbi.sbi/>, click on SBI collect-Select Category as Educational Institutions- Search Educational Institute as Bhattadev University Bajali-Select Payment Category as Bid Processing Fees-Rs. 1000/-then filled in all the details—then click next—Click Next—Select payment type—then make payment) Applications with no bid processing fee will be rejected. The bid processing fee shall be submitted along with the Technical Bid.
6. The original copies of the instruments processing fee should be deposited/submitted or reach along with the bids.
7. Any given computers, laptops & printer and/or the total number of each type of equipment/apparatus to be purchased shall depend on fund availability; and, the university may decide not to purchase any given type of equipment without giving any reason.
8. Charges for customs clearance (if required) and transportation to the place of installation (i.e., Pathsala) are to be borne by the supplier.
9. Applicable levies, surcharge and discounts should be clearly indicated item-wise.
10. Quoted rates should be valid at least for period of sixty days.
11. The rates should be quoted along with supporting documents of specifications and technical features, and lists of users, wherever applicable.
12. The computers, laptops & printer must be installed at the premises of Bhattadev University, Pathsala, Assam and after installation a basic training must also be provided by the supplier without any additional cost.(if necessary)
13. Warranty/ Guarantee period should be specifically mentioned in the quotation against each item.
14. Details of availability of after sales support and spare parts will have to be furnished. After sales support, directly from manufacturer will be preferred.
15. Product demonstration / on-site discussion may be sought from the vendors for authentication of quoted specifications and pricing.
17. Rates must be quoted item wise. Quotations for a selection of computers, laptops & printer from the full list of computers, laptops & printer are also acceptable.PAN/GSTN wherever applicable, must be mentioned.
18. AMC policy including rate and other terms and conditions is required to be clearly stated along with the proposal for maintenance after the expiry of warranty period. This maybe weighed as part of the total package value of the contract at the discretion of the Bhattadev University.
19. Bidders should clearly mention the detailed address, contact number, e-mail address of 'after sales service provider', preferably in Guwahati or places close to Pathsala, Assam without which their offers are liable to be rejected.



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20. All quotations must be supported with technical leaflet/literature and the specifications mentioned in the quotation must be reflected / supported by such technical literature.
21. Lowest rate may or may not be the sole selection criterion for award of the supply order. However, the negotiations, if necessary, to be made by Bhattadev University with bidders of technically qualified offers may be held for finalizing the order.
22. Suppliers must provide valid authorized dealership documents from original equipment manufacturer (OEM) along with quotations. In addition, bidders also are required to provide valid certificate(s) to prove that the products are genuine and of international / national standard and for the purpose, manufacturer's certificate and / or ISO/ISI certificate etc. need to be submitted.
23. Annual turnover of the bidder for last 3years must be submitted.
24. The vendor is to ensure that the quoted price is not more than the price offered to any other customer, particularly universities/institutes/government organizations, in India to whom this particular item has been sold.
25. All other terms and conditions will be as per the Bhattadev University rules and regulations.
26. Bhattadev University reserves the right of modifications, cancellations and decisions in regard to the entire process.
27. The University shall make the payment against the supply after successful deliver, installation, commissioning and acceptance by the users. It may please be noted that under no circumstances Bhattadev University shall make any advance payment for the purchases to be made presently. The vendor should strictly adhere to the stated date of delivery and in the event of delayed delivery; installation and commissioning the vendor shall be liable to penalty deductions as per standard norms.
28. **Evaluation of Bids:** Technical merit of the offered items will be evaluated and ranked by the award of ACCEPT and/or REJECT. Only the bids for ACCEPTED items will be considered for price bid.
29. The Earnest Money Deposit (EMD) of **Rs. 10,000/-** (Rupees ten thousand only) (Refundable) must be deposit through **SBI Collect. (for depositing EMD go to <https://www.onlinesbi.sbi/>, click on SBI collect-Select Category as Educational Institutions- Search Educational Institute as Bhattadev University Bajali-Select Payment Category as Earnest Money Deposit(EMD)-Rs. 10000/---then filled in all the details—then click next—Click Next—Select payment type—then make payment)** failing which the Tender will be rejected.

Provided that any concession in bid security deposit as may be notified by the State Government from time to time for encouraging local industries or small business, micro and small enterprises located in and operating from the State, recognized start-ups located in and operating from the State, individual bidders belonging to different reserved categories of the State, individual physically challenged bidders of appropriate levels of disability, and women entrepreneurs etc., shall be allowed accordingly on production of the relevant certificates from the competent authorities.



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Annexure -I

Sl. No.	Item	Specification
1	Desktop (PC) [Preferable Lenovo/Dell/HP]	<ul style="list-style-type: none"> <li>• <b>Processor:</b> Intel® Core™ i7 processor 14700KF (33M Cache, up to 5.60 GHz, #Core 20)</li> <li>• <b>Operating System:</b> Windows 11 Home SingleLanguage, English</li> <li>• <b>Microsoft Office</b> Microsoft Office Home and Student 2021</li> <li>• <b>Graphic Card:</b> Integrated Graphics/ Intel®UHD Graphics</li> <li>• <b>Monitor:</b> 24 Inch (60.5Cm) 1920x1080 Pixels FHD IPS Monitor  Height Adjustment, 2X3W Speakers, 75Hz, AMD FreeSync, HDMI,DP, Smart Display Customization, Raven Black</li> <li>• <b>Memory:</b> 16 GB DDR5-4800MHz(SODIMM) - (2 x 8 GB)</li> <li>• <b>Storage:</b> 1 TB SSD M.2 2280 PCIe Gen4 TLC</li> <li>• <b>WiFi Wireless LAN Adapters:</b> Intel® Wi-Fi 6E AX211 2x2 AX vPro® &amp; Bluetooth® 5.1 or above.</li> <li>• <b>Networking:</b> Integrated Ethernet <b>Default USB Port:</b> 1 x USB-C, 2 x Front USB3.2, 4 x Rear USB3.2</li> <li>• <b>Support:</b> 1 USB 3.2 Type-C Gen 2 port 3 USB 3.2 Gen 1 ports with Power on/Wake-up support 1 HDMI-out 1.4b / HDCP 2.3 port 1 HDMI-in 1.4b / HDCP 1.4 port 1 Power-adapter port 1 RJ45 Ethernet port 1 Universal headset jack</li> <li>• <b>Keyboard:</b> USB, Calliope, Black - English(IN) <b>Mouse:</b> USB Calliope Mouse Black., <b>Warranty:</b> 3 Year On-site <b>Or Near Equivalent</b></li> </ul>
2	Desktop (PC) [Preferable Lenovo/Dell/HP]	<ul style="list-style-type: none"> <li>• <b>Processor:</b> 13th Gen Intel® Core™ i5-1335U (12 MB cache, 10 cores, 12 threads, up to 4.60 GHz Turbo)</li> <li>• <b>Operating System:</b> Windows 11 Home SingleLanguage, English</li> <li>• <b>Microsoft Office</b> Microsoft Office Home and Student 2021</li> <li>• <b>Graphic Card:</b> Integrated Graphics/ Intel®UHD Graphics</li> <li>• <b>Monitor:</b> 24 Inch (60.5Cm) 1920x1080 Pixels FHD IPS Monitor  Height Adjustment, 2X3W Speakers, 75Hz, AMD FreeSync, HDMI,DP, Smart Display Customization, Raven Black</li> </ul>



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		<ul style="list-style-type: none"> <li>• <b>Memory:</b> 16 GB DDR5-4800MHz(SODIMM) - (2 x 8 GB)</li> <li>• <b>Storage:</b> 1 TB SSD M.2 2280 PCIe Gen4TLC</li> <li>• <b>WiFi Wireless LAN Adapters:</b> Intel® Wi-Fi 6E AX211 2x2 AX vPro® &amp; Bluetooth® 5.1 or above.</li> <li>• <b>Networking:</b> Integrated Ethernet <b>Default USB Port:</b>1 x USB-C, 2 x Front USB3.2, 4 x Rear USB3.2</li> <li>• <b>Support:</b> 1 USB 3.2 Type-C Gen 2 port 3 USB 3.2 Gen 1 ports with Power on/Wake-up support 1 HDMI-out 1.4b / HDCP 2.3 port 1 HDMI-in 1.4b / HDCP 1.4 port 1 Power-adaptor port 1 RJ45 Ethernet port 1 Universal headset jack</li> <li><b>Keyboard:</b> USB, Calliope, Black - English(IN)<b>Mouse:</b> USB Calliope Mouse Black., <b>Warranty:</b>3 Year On-site <b>Or Near Equivalent.</b></li> </ul>
3	Desktop (PC) [Preferable Lenovo/Dell /HP]	<ul style="list-style-type: none"> <li>• <b>Processor:</b> 13th Gen Intel® Core™ i3 13100 (12 MB cache, 4 cores, 8 threads, 3.40 GHz to 4.50GHz Turbo)</li> <li>• <b>Operating System:</b> Windows 11 Home SingleLanguage, English</li> <li>• <b>Microsoft Office</b> Microsoft Office Home andStudent 2021</li> <li>• <b>Graphic Card:</b> Integrated Graphics/ Intel®UHD Graphics</li> <li>• <b>Monitor:</b> 24 Inch (60.5Cm) 1920x1080 Pixels FHD IPS Monitor  Height Adjustment, 2X3W Speakers, 75Hz, AMD FreeSync, HDMI,DP, Smart Display Customization, Raven Black</li> <li>• <b>Memory:</b> 16 GB DDR5-4800MHz(SODIMM) - (2 x 8 GB)</li> <li>• <b>Storage:</b> 1 TB SSD M.2 2280 PCIe Gen4TLC</li> <li>• <b>WiFi Wireless LAN Adapters:</b> Intel® Wi-Fi 6E AX211 2x2 AX vPro® &amp; Bluetooth® 5.1 or above.</li> <li>• <b>Networking:</b> Integrated Ethernet <b>Default USB Port:</b>1 x USB-C, 2 x Front USB3.2, 4 x Rear USB3.2</li> <li>• <b>Support:</b> 1 USB 3.2 Type-C Gen 2 port 3 USB 3.2 Gen 1 ports with Power on/Wake-up support 1 HDMI-out 1.4b / HDCP 2.3 port 1 HDMI-in 1.4b / HDCP 1.4 port 1 Power-adaptor port 1 RJ45 Ethernet port 1 Universal headset jack</li> <li><b>Keyboard:</b> USB, Calliope, Black - English(IN)<b>Mouse:</b> USB Calliope Mouse Black., <b>Warranty:</b>3 Year On-site <b>Or Near Equivalent</b></li> </ul>



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4	Laptop [Preferable Lenovo/Dell/HP]	<p><b>Processor:</b> 13th Generation Intel® Core™ i7-13620H Processor (E-cores up to 3.60 GHz P-cores up to 4.90 GHz)</p> <p><b>Operating System:</b> Windows 11 Home Single Language 64</p> <p><b>MS office:</b> Microsoft Office Home and Student 2021</p> <p><b>Graphic card-</b> Integrated Intel® UHD Graphics for 13th Gen Intel® Processors</p> <p><b>Memory-</b> 16 GB LPDDR5-5200MHz 1 TB SSD M.2 2242 PCIe Gen4 TLC</p> <p><b>Display-</b> 35.56cms (14) WUXGA (1920 x 1200), OLED, Glare, Non-Touch, HDR 500, 100% DCI-P3, 400 nits, 60Hz, Narrow Bezel, Low Blue Light</p> <p><b>Camera-</b> 1080p FHD RGB/IR Hybrid with Dual Microphone &amp; Privacy Shutter Wi-Fi 6E 2x2 AX &amp; Bluetooth® 5.1 or above. • Color- Cloud Grey</p>
5	Network Switch	24 Ports TL-SG1016D Gigabit Desktop Rack mount Switch Network Hub
6	Anti-Virus	Bit defender total security/Quick Heal Total Security or <b>Other equivalent</b>
7	Printer	Multi-function Monochrome Laser Printer (Grey, Toner Cartridge), USB, WiFi

## B. Enclosures-cum-Checklist

Documents etc. which must be placed inside the sub-envelope titled 'Techno-commercial Bid' are:

- i) SBI Collect receipt of the **Bid processing fee** worth **Rs. 1000/-** with transaction id.
- ii) SBI collect receipt of the **EMD** worth **Rs. 10000/-** with transaction id.
- iii) Copy of bidding document duly sealed and signed by the authorised signatory representing the bidder.
- iv) An undertaking on the letterhead of the bidder clearly stating that 'all terms and conditions stipulated in the bidding document are unconditionally acceptable to us'
- v) Copy of valid/ up-to-date trade license issued by the competent authority under jurisdiction of Assam State.
- vi) Copy of PAN card
- vii) Copy of certificate pertaining to GST registration
- viii) Copy of document(s) indicating income tax returns (ITR) filing for the last Financial Year.
- ix) Copy of documents/ testimonials [such as purchase orders/ invoices] indicating prior work experience of similar nature.



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x) Copy of Non-backlisting Certificate.

xi). Hard Copy (paper) of the duly filled up prescribed format of at **Annexure-A** must be placed inside the sub-envelope titled **'Financial Bid.'**

xii) **Soft Copy (in Excel File Format)** of the duly filled up prescribed format **'Schedule of Rate'** at Annexure-A must be submit in pen drive/CD and placed inside the sub-envelop titled **'Financial Bid**



*U. K. M.*  
22/12/24  
Deputy Registrar  
Bhattadev University, Bajali  
Deputy Registrar  
Bhattadev University, Bajali